

Miriam Snow Mathes Internship Fund - Presbytery of North Puget Sound

The Miriam Snow Mathes Internship Fund, established by Miriam Snow Mathes, is permanently held and invested with the Presbyterian Church (U.S.A.) Foundation. Income from the fund is paid to the Presbytery of North Puget Sound, to be used only in support of one or more seminary students to have internship experiences of up to one year in local congregations within the bounds of the Presbytery of North Puget Sound. Awards are made at the discretion of the Presbytery of North Puget Sound. Seminary students receiving support must be under the care of a Presbytery of the Presbyterian Church (U.S.A.). Award recipients are to be known as Miriam Snow Mathes Interns. The awards are outright grants and there is no requirement or expectation of repayment. However it is the hope of the donor that both the interns and the congregations involved will be aware that the principle of the fund may at any time be increased by gifts from any person, church or organization. (from Agreement, Appendix A)

Criteria and Application process for the Miriam Snow Mathes Fund

1. In keeping with the stipulations of the agreement,

- a. application for funds shall be made by a congregation which is a member church of the Presbytery of North Puget Sound.
- b. applications shall be made in order to support a seminary intern who is under care of a presbytery in the Presbyterian Church (U.S.A.).
- c. any funds awarded are for a time period of up to one year.
- d. applicants will understand that, if funds are awarded, the intern being supported shall be known as a Miriam Snow Mathes Intern.

2. Additionally, the Presbytery of North Puget Sound requires

- a. that an internship experience fulfill credit requirements of the seminary, and involves appropriate supervision of the seminary, the head of staff and the Committee on Preparation for Ministry.
- b. that congregations applying for funds also participate in funding the internship position.
- c. that congregations receiving support introduce their Miriam Snow Mathes Intern through the presbytery newsletter.
- d. that a report of the experience and accomplishments be forwarded to the Committee on Preparation for Ministry during the last month of the internship.

3. Funding will be awarded based on

- a. availability of funds
- b. financial need
- c. ability of internship setting to provide needed experience for the student

4. Application process and timeline is as follows:

- a. once a need and plan for an intern position has been determined by a congregation, that congregation shall forward the application to the Committee

on Preparation for Ministry, and shall send a copy of the application to the presbytery office.

- b. deadline for application is November 1
- c. notification of awards will be made by December 1
- d. Funds shall be paid on a monthly basis during the duration of the intern period.

Application Form
Miriam Snow Mathes Internship Fund
Presbytery of North Puget Sound

To be filled out by congregation:

Name of Congregation _____ Date _____
Address _____ Zip _____
Phone _____ Fax _____
Contact person for application _____
Contact person address _____ Zip _____
Contact person phone _____ Fax _____
e-mail _____

Please answer the following questions, using a separate piece of paper if necessary.

1. Describe the purpose and responsibilities of an intern position in your church.

2. How many hours per week would the intern work?

3. Who will be the intern supervisor and what gifts does he/she have that will assist and enrich the experience of the intern?

4. What is the anticipated monthly stipend for the intern position?

5. How much of this stipend will your congregation be able to provide?

6. What are the anticipated starting and ending dates of the intern position?

7. Please list any other information that would be of assistance to CPM as they consider applications.